



APARNA PUBLIC SCHOOL

UNDER THE AEGIS OF APARNA SACHIN EDUCATION INSTITUTE

CIN : U80903JH2015NPL003201

Affiliated to CBSE (10+2), New Delhi, Affiliation No. : 3430622
GOSAINDIH, GOVINDPUR ROAD, DHANBAD - 828109 (JHARKHAND)

Email Id. : aparnapublicschool@gmail.com, Website: www.aparnapublicschool.in

9546252949
9835187946

SCHOOL LEAVING APPLICATION

To

The Principal
Aparna Public School
Gosaidih, Dhanbad

Dear Sir / Madam,

Kindly issue me the Transfer Certificate of my son/daughter/ward as per the details given below:

G. R. No. PP-255

Name: ADRITA CHOUDHARY

Date of Birth: 25/04/2018 Std. LKG Div. A

Reason for leaving the school: Father transfer to another district.

Address: Master Para, Near-Kali Mandir, Hirapur
Dhanbad

Date: 17/03/23

Samiran choudhary
Signature of Parent/ Guardian

For Office Use Only

All fees (including one month's notice) have been paid.

Name cancelled from Register

Conduct _____

Application _____

Transfer Certificate may be issued.

Note:

1. No transfer certificate /school leaving certificate will be issued until all the pending dues have been cleared.
2. One calendar months' notice is necessary for withdrawal of the pupil.

[Signature]
Accountant

[Signature] 17/3
Class Teacher

[Signature]
Principal



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APPLICATION FOR REFUND OF CAUTION MONEY

To

The Principal
Aparna Public School
Gosaidih, Dhanbad

Dear Sir / Madam,

Kindly refund me the Caution Money of my son/daughter/ward as per the details given below:

G. R. No. PP-255

Name: ADRITA CHOUDHARY

Date of Birth: 25/04/2018 Std. LKG Div. A

Reason for Caution Money Refund: Father transfer to another district.

Parents Bank Account Details: SBI A/c No. - 20232916214

IFSC - SBIN0010334 , Name - SAMIRAN CHOUDHARY

Date: 17/03/23

Samiran Choudhary
Signature of Parent/ Guardian

For Office Use Only

All fees (including one month's notice) have been paid.

Caution Money

Amount Deposited 5000/- (Five Thousand only)

Date of Refund _____

[Signature]
Accountant

Caution Money may be refunded.

[Signature]
Principal

Note:

1. No transfer certificate / school leaving certificate / caution money will be issued / refunded until all the pending dues have been cleared.
2. One calendar month's notice is necessary for withdrawal of the pupil / refund of caution money.



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NO DUES CERTIFICATE

Date: 17/03/23

Student Name: ADRITA CHOUDHARY

Name of Parent: Samiran chaudhary

Please write clearly if anything is pending against the student.

Coordinator: Roshan

Store In-Charge: Mijat

Library:

(Books, Diary, Other materials) Annu Singh

Sports Department: Priyanka Anand

Account In-Charge: Songh

Office In-Charge: Mithan

Annu Singh
Principal

Aparna Public School